

**East Jordan Downtown Development Authority**  
**Regularly Scheduled Meeting**  
**May 2, 2011 Minutes**  
**City Hall Chambers**

**Present:** Atkins, Carter, Krumholtz, Pringle, Mayor Timmons, Teske, and City Administrator Anderson

**Absent:** Hepner, Penzien, and Vacancy

**Guests:** Paula Vollbach and Russ Peck

**Call to Order:** Meeting was called to order at 5:30 p.m. by Secretary Pringle.

**Minutes:**

**Motion by Atkins, second by Teske to approve April 4, 2011 minutes. All ayes, motion carried.**

**Treasurer's Report:**

Atkins explained three bond payments were paid. Atkins will check into doing a monthly report for bills that have been paid.

**Motion by Timmons, second by Teske to approve the treasurer's written report. All ayes, motion carried.**

**Mayor's Report:**

Nothing to report.

**Chairman's Report:**

No report.

**Economic Development Report:**

Pringle passed out the economic development committee (Main Street) minutes from the last meeting as well as a business survey the committee designed. It is available on the chamber's website for businesses to fill out.

**Old Business:**

**New Downtown Banners-**

Pringle informed the board three designs are done and the last design is being worked on. It is in hopes to have the banners and brackets up by the end of the month.

**Flower Boxes-**

Teske reported many flower boxes have been taken again this year and handed out the map of the project with sponsor names. He will also look into name plates for the boxes.

**Main Street-**

Nothing new to report. December is the deadline to have the application in to the state.

**New Business:**

**Downtown decorations for Graduation-**

Paula Vollbach attended the meeting asking for permission to decorate Main Street and light poles congratulating graduates. She will decorate early morning on June 5<sup>th</sup> and take down the decorations at end of day.

**Flower Box sprinklers-**

The sprinklers will be functional before the May 26<sup>th</sup> flower planting.

**Development liquor license-**

Administrator Anderson brought up that a liquor license may be available at \$20,000 a piece that is not transferable other than a building a business is in. The City could purchase in case a business was interested in starting a restaurant in town. A yearly fee would also be required for this license.

**Music in the Park Concert Series-**

A flyer was handed out listing the music in the park concert series which will be Friday evenings from 7 – 9 p.m. at the East Jordan Band Shell in Memorial Park.

June 24	TNT	Oldies
July 1	Detour	Bluegrass
July 8	Worker Bees	Rockabilly, Roots Rock and Honky tonk
July 15	Peacemeal String Band	Old Tim String Band Music
July 22	Loudmouth Soup	Rock
July 29	Crooked Trio	Jazz
August 5	Elizabeth Sexton Rivers	Blues & Jazz
August 12	Second Time Around	Classic Country

**DDA web page/facebook-**

This was tabled due to lack of information.

**Spring/Summer Road Construction-**

M32 project should be done by August. Around August 22 will be repairing. Second Street (Post office block) will be repaired. If money left over, Vance, Pine, and Elizabeth will be repaired if money is left over.

**EJ Master Plan-**

Discussion was held on a master plan. Pringle brought up the economic development committee would like to work with the planning commission on a master plan so the economic development plan and recreational plan will fit into the master plan. City Administrator Anderson informed that a grant has been written to the Charlevoix County Community Foundation for a recreational plan that needs to be completed by the end of the year. A master plan would be an expense that would require another grant. It was decided to use the current master plan which is old, for the economic development plan to coincide with.

**Spring Clean up-**

City Commissioner Russ Peck informed the board that a community clean up week has been planned.

Monday, May 16 – “Facelift day” (get out, decorate, wash windows, etc.)

Tuesday, May 17 – “1<sup>st</sup> ever trash walk” – Pick up litter and dispose in E.J. City truck in parking lot next to Galmore’s.

Wednesday, May 18-“City-wide planting” (plant trees, shrubs, your flowers)

Thursday, May 19- Business After Hours 5 – 7 p.m.

Friday, May 20- Best Decorated Trash Can Contest

Saturday, May 21-City wide spring cleanup (items taken at transfer station)

Sunday, May 22 – Street washing by E.J. Fire Dept.

**Next meeting-**

Next regularly scheduled meeting is June 6, 2011 at 5:30 p.m.

**Motion by Carter, second by Teske to adjourn the meeting at 7:05 p.m. All ayes, motion carried.**

Dawn Pringle, Secretary