

East Jordan Downtown Development Authority
Regularly Scheduled Meeting
June 6, 2011 Minutes
City Hall Chambers

Present: Atkins, Hepner, Krumholtz, Penzien, Pringle, and Teske

Absent: Carter, Administrator Anderson, Mayor Timmons and Vacancy

Call to Order: Meeting was called to order at 5:30 p.m. by Chairman Penzien.

Minutes:

Motion by Teske, second by Atkins to approve May 2, 2011 minutes. All ayes, motion carried.

Treasurer's Report:

Atkins explained budget for 7/1/11 – 6/30/12 anticipates revenue of \$304,000 and expenditures of \$252,000 leaving \$52,000. Expenditures are primarily debt payments (\$218,000) and repayment to the city (\$24,500).

Motion by Krumholtz, second by Hepner to approve the treasurer's written report. All ayes, motion carried.

Mayor's Report:

Mayor was absent due to another meeting.

Chairman's Report:

No report.

Economic Development Report:

Pringle passed out the economic development committee (Main Street) minutes from the last meeting. When we get closer to completing the plan, it is recommended larger groups take a look at it to make recommendations. Discussion was also held on putting a marketing plan into the economic development plan.

Old Business:

New Downtown Banners-

The brackets and banding have been ordered for all light poles on Main Street. Nine more banners were purchased to add to the summer eagle banners with one banner for each event from May to August. Seasonal banners are going to be reworked and hope to have them done for the next DDA meeting.

Flower Boxes-

Teske reported that sprinklers are working in the flower boxes. There are suppose to be two sprinklers in each box working. Teske will also check to make sure all flower boxes

were planted. He suggested he would do research to look into new flower boxes for the bridge.

Music in the Park-

Penzien reported everything is done for this year. He told the committee Breathe Owl Breathe is selling their sound system for \$500 and he thought we should have for Music in the Park.

Main Street-

Penzien reported not much going on with Main Street program. Inventory of buildings is not far from being done. Training will start up in August/September again for this year. Eaton Rapids got out of the program.

Downtown decorations for Graduation-

Pringle sent a thank you note to Paula Vollbach from the DDA for decorating downtown for the Senior Class on Graduation day.

New Business:

Development liquor license-

DDA web page/facebook-

EJ Master Plan-

These items were tabled due to Administrator Anderson not in attendance.

Spring/Summer Road Construction-

The M-32 project due date is July 29th.

Next meeting-

Next scheduled meeting is July 4th, 2011 at 5:30 p.m. It was agreed on to cancel the meeting due to the holiday. Next meeting will be August 1st.

Motion by Teske, second by Hepner to adjourn the meeting at 6:40 p.m. All ayes, motion carried.

Dawn Pringle, Secretary